**Position Description**

**Position:** Strategic Directions Chair

**Purpose of Position**: Identify opportunities for MAVA to build strategic partnerships and collaborations with regional networks and supporting organizations.

**Accountable To:** Chair, Board, and Membership

**Term of Office**: 2 years

**Time Commitment:** 2 hours a week

**Responsibilities**:

1. Be an active member of the MAVA Board.
2. Be a paying MAVA member.
3. Work with membership committee to assure membership development through strategic partnerships and collaborations.
4. Identify networks that may be interested in forming alliances with MAVA.
5. Nurture relationships and negotiate win-win alliances with MAVA.
6. Implement formal alliances with geographic networks across the state.
7. Identify prospective supporting organizations and invite them to support MAVA.
8. Submit annual budget request.
9. Attend all MAVA board meetings and prepare committee reports as necessary.
10. Maintain accurate and complete records.
11. Assure accurate and timely information related for MAVA annual report, newsletter and website.
12. Orient new Strategic Directions Committee chair to position and transfer records and materials.
13. Make and follow through on donation pledges to MAVA to actively support fundraising efforts.

**Skills Needed**:

1. Excellent oral and written communication skills
2. Ability to identify strategic partners for MAVA
3. Knowledge of MAVA mission and activities and ability to represent goals of MAVA
4. Leadership and project management skills
5. Experience in working on collaborative efforts

**Benefits:**

1. Play crucial role in development of statewide association
2. Enhance management skills through position of leadership in a statewide association
3. Develop contacts across the state

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